

**City of Buffalo
Missouri**

**Annual Operating Budget
2019-2020**



Municipal Officials

Elected Officials

Brandon Kenall	Mayor
Jason Umbarger	Alderman Ward 1
Jamie George	Alderman Ward 1
Scott Decker	Alderman Ward 2
Brandon Stewart	Alderman Ward 2
Terry Lane	Alderman Ward 3
James Ferrell	Alderman Ward 3

Appointed officials

Chief of Police	Rich Wilkinson
City Attorney	Travis Elliott
City Clerk	Martha Swearingin
City Collector	Talia Nelson
City Treasurer	Debby Polston
Fire Chief	Greg Cunningham

Department Heads

Street/Water	John Hardin
Wastewater/Recycling	Darrell Roberts

Budget Message

The General Fund has a proposed reserve of \$1,028, which has been determined by the Board to be an adequate amount. The reserve in the water and sewer fund is currently anticipated at \$99,211. That is subject to change as the City works with Toth Engineers to implement the plan they have come up with for the City's sewer system. In addition, the City will be reducing our debt by \$275,000 in the proposed year that is attached to the water and sewer funds operations. The transportation fund has a reserve proposed of \$209,284.

The Equipment Replacement Schedule which was adopted in October of 2014 is still being updated and utilized for capital improvement replacements. The unspent balances were moved to a separate bank account and carried on the financial statement as an asset so the funds are available when needed for equipment replacement.

The Employee Compensation System which went into effect with the FYE 9/30/14, continues to be used. Across the Board raises were given at 2% based on the cost of living of 2%. Additionally, as allowed by the plan, employees who received positive evaluations were given a step grade increase.

The City is currently in the process of contracting for the removal of the water tower by the Fire/Police Station and replacement. Since the project was originally designed the cost has increased by \$200,000 so we have gone back to the original lender to ask for the additional funds.

Additional funds are being set aside in the Transportation Fund in the Equipment Replacement Schedule for the year to close the gap on an shortfall that would have existed in future budget years.

Funds are no longer being collected on the capital improvements sales tax that was approved in 2012. It is anticipated that the remaining balance after paying the pool contractor will be used to purchase a new air system for the fire department.

Summary of all Funds

	Revised Budget <u>FYE 9/30/18</u>	Revised Budget <u>FYE 9/30/19</u>	Budget <u>FYE 9/30/20</u>
General Fund			
General Fund Revenues	\$1,463,500	\$1,536,700	\$1,539,744
Administration Expenditures	360,200	355,067	353,804
Police Dept Expenditures	424,700	425,688	482,828
Pound Expenditures	33,700	35,036	42,164
Street Dept Expenditures	245,000	247,487	258,888
Fire Dept Expenditures	164,500	195,607	220,428
Swimming Pool Expenditures	24,510	20,998	20,000
Community Center Expenditures	12,500	11,150	11,000
Airport Expenditures	3,500	3,500	3,000
Park Expenditures	7,500	6,050	5,850
Recycling Expenditures	21,500	20,968	23,032
Building Code Enforcement	22,700	21,676	22,802
Economic Development	7,500	17,500	10,000
Equipment Replacement	<u>125,458</u>	<u>125,458</u>	<u>84,690</u>
Reserve	<u>\$10,232</u>	<u>\$50,515</u>	<u>\$1,028</u>
Transportation Sales Tax			
Total Revenues	\$820,000	\$970,000	\$1,071,410
Total Expenditures	442,000	464,484	682,126
Equipment Replacement	<u>125,667</u>	<u>25,667</u>	<u>180,000</u>
Reserve	<u>\$252,333</u>	<u>\$479,849</u>	<u>\$209,284</u>
Capital Improvements Sales Tax			
Total Revenues	\$485,651	\$411,563	\$50,000
Total Expenditures	<u>84,000</u>	<u>0</u>	<u>50,000</u>
Reserve	<u>\$401,651</u>	<u>\$411,563</u>	<u>\$0</u>
Water & Sewer Fund			
Total Revenues	\$1,618,920	\$1,641,920	\$1,842,320
Water Dept Expenses	472,000	381,848	602,347
Sewer Dept Expenses	722,100	751,260	689,495
Sanitation Expenses	380,000	390,000	390,000
Equipment Replacement	<u>44,100</u>	<u>44,100</u>	<u>61,267</u>
Reserve	<u>\$720</u>	<u>\$74,712</u>	<u>\$99,211</u>

General Fund

The general fund includes revenue from the one-cent sales tax for purchases inside the city limits, real estate taxes assessed on real property inside the city limits, franchise taxes levied on Empire Electric and Longview Communications for use of the City's right-of-way's, license fees as provided by City Ordinances, fees for services provided to residents, interest and administrative fees charged to the combined water and sewer fund to offset the cost of services provided on their behalf. The expenditures are divided by eleven departments. They are administration, police, pound, street, fire, pool, community center, airport, community park, recycling and building code enforcement.

Anticipated revenues plus expected carryover from the previous year's budget must exceed budget expenditures for the year. The anticipated excess or reserve for this budget year is \$1,028.

General Fund Revenues

	Revised Budget <u>FYE 9/30/18</u>	Revised Budget <u>FYE 9/30/19</u>	Budget <u>FYE 9/30/20</u>
Sales Tax Revenue	\$640,000	\$640,000	\$700,000
Ad Valorem Taxes	140,000	140,000	145,000
Ad Valorem Tax Penalty	2,500	2,500	2,500
Institution Tax	26,000	26,000	24,000
Franchise Taxes	80,000	82,000	90,000
State Motor Tax	115,000	105,000	110,000
Merchants Licenses	7,400	7,400	7,400
Dog Licenses	200	200	200
Building Permits/Zoning Inspection	2,000	3,000	3,500
City Court Fines	15,000	15,000	5,000
Dog Pound Charges	400	500	1,000
Park Revenue	500	500	500
Lease Payments	12,000	3,600	6,000
Community Building Rent	5,500	5,000	5,000
Street Department	5,000	5,000	5,000
Recycling	7,000	7,000	7,000
Grant/Loan Proceeds	0	0	0
Interest	12,000	11,000	11,000
Miscellaneous	1,000	1,000	1,000
Administrative Allocation	42,000	42,000	42,000
Carryover	<u>350,000</u>	<u>440,000</u>	<u>373,644</u>
Revenue Totals	<u>\$1,463,500</u>	<u>\$1,536,700</u>	<u>\$1,539,744</u>

Administration

Administration is responsible for most administrative functions related to the City's operations. Duties include: payroll, accounts payable, licensing, zoning, financial management, maintenance of city records, accounts receivable and promoting compliance with city ordinances. This department includes the Mayor, six members of the Board of Alderman, two full time employees and one-part time employee.

	Revised Budget <u>FYE 9/30/18</u>	Revised Budget <u>FYE 9/30/19</u>	<u>FYE 9/30/20</u>
Salaries & Wages	\$115,000	\$125,000	\$123,880
Fringe Benefits	35,000	33,800	40,224
Supplies	10,000	9,000	10,000
Travel Meetings & Dues	3,000	3,000	3,000
Utilities	25,200	20,000	16,000
Computer Maintenance	30,000	35,000	35,000
Repairs & Maintenance	10,000	7,000	5,000
Legal & Accounting	50,000	45,000	40,000
Capital Expenditures		3,200	
Insurance	80,000	75,000	80,000
Vehicle Maintenance	2,000	700	700
Lease	<u>0</u>	<u>0</u>	<u>0</u>
Administration Total	<u>\$360,200</u>	<u>\$356,700</u>	<u>\$353,804</u>

Police Department

The police department is responsible for enforcement of state and local laws, investigation of crimes, arresting of violators and provide education to the community on law enforcement related topics. The department has a Chief, five full time officers certified by the Department of Public Safety and one full time clerk. The department is currently operating short staffed.

	Revised Budget <u>FYE 9/30/18</u>	Revised Budget <u>FYE 9/30/19</u>	<u>FYE 9/30/20</u>
Salaries & Wages	\$248,000	\$264,000	\$274,747
Fringe Benefits	107,000	88,400	106,631
Uniforms	8,000	8,000	8,000
Supplies & Materials	10,000	7,000	7,000
Travel, Meetings & Dues	1,500	1,200	1,200
Training	5,000	3,500	3,500
Utilities	7,200	8,000	7,000
Equipment Repairs & Main	2,000	1,800	1,800
Contracts	6,500	8,350	4,550
Special Investigations	500	400	400
Drug Dog	0	200	0
Vehicle Maintenance	29,000	23,200	18,000
Capital Expenditures	<u>0</u>	<u>7,500</u>	<u>50,000</u>
Police Department Total	<u>\$424,700</u>	<u>\$421,550</u>	<u>\$482,828</u>

Pound

The City maintains a pound to hold animals that are captured inside the city limits and is required by the Department of Agriculture to keep them for five business days before allowing them to be adopted or transferred to another agency. The department has one-part time worker and one part time animal control officer.

	Revised Budget <u>FYE 9/30/18</u>	Revised Budget <u>FYE 9/30/19</u>	<u>FYE 9/30/20</u>
Salaries & Wages	\$23,000	\$27,000	\$26,062
Fringe Benefits	4,300	5,100	9,701
Supplies & Materials	3,000	3,000	3,000
Utilities	1,400	1,700	2,000
Transfer Fees	2,000	1,400	1,400
Capital Expenditures	<u>0</u>	<u>2,000</u>	<u>0</u>
Pound Total	<u>\$33,700</u>	<u>\$40,200</u>	<u>\$42,164</u>

Fire Department

The fire department consists of the part time Chief, one full time employee, four-part time employees and fifteen volunteer fire fighters. This year's budget includes additional hours for the Chief. They provide fire protection and first response for medical emergencies within the city limits and outside the city limits through cooperative agreements with other agencies. The department is currently short one part time employee.

	Revised Budget <u>FYE 9/30/18</u>	Revised Budget <u>FYE 9/30/19</u>	<u>FYE 9/30/20</u>
Salaries & Wages	\$82,000	\$96,000	\$106,670
Fringe Benefits	36,000	54,000	46,018
Uniforms	1,000	4,000	4,000
Supplies & Materials	6,000	6,000	6,000
Travel, Meetings & Dues	3,000	2,400	2,500
Utilities	6,000	6,200	6,500
Equipment	6,000	5,400	7,000
Firemen's Fund	12,000	12,000	12,000
Vehicle Maintenance	8,000	6,400	6,500
Sirens	3,000	3,000	0
Emergency Management	1,500	1,500	3,240
Capital Expenditures	<u>0</u>	<u>0</u>	<u>20,000</u>
Total Fire Department	<u>\$164,500</u>	<u>\$196,900</u>	<u>\$220,428</u>

Street Department

The street department is responsible for maintenance of all streets in the city except state or federal highways. They are also responsible for maintaining the two parks, sidewalks, a cemetery and the greenway trail. The responsibility of those streets includes repairs, overlays, mowing and snow removal. They provide support for other departments in mowing city properties and providing maintenance services. Last year the City contracted with a business to mow the cemetery and will need to find funds in order to continue that in this budget year. This department includes five full time workers, two of which are funded through the transportation fund. Additionally, they seasonally hire 2 temporary employees to assist with the mowing during the summer months.

	Revised Budget <u>FYE 9/30/18</u>	Revised Budget <u>FYE 9/30/19</u>	<u>FYE 9/30/20</u>
Salaries & Wages	\$95,000	\$100,000	\$106,278
Fringe Benefits	50,000	49,000	52,564
Supplies & Materials	16,000	14,400	14,400
Utilities	60,000	62,000	62,000
Equipment Repairs & Main	7,000	7,600	5,000
Oaklawn Cemetery Mowing		3,300	4,045
Vehicle Maintenance	17,000	15,300	15,000
Capital Expenditures	<u>0</u>	<u>0</u>	<u>0</u>
Total Street Department	<u>\$245,000</u>	<u>\$251,600</u>	<u>\$258,888</u>

Swimming Pool

The YMCA runs the pool under contract with the City. The pool is an outdoor facility with a main pool which has one diving board and a smaller kiddy pool. The City is responsible for maintaining the infrastructure including the pumps. The pool underwent major repairs last year with a new surface, recirculating lines and decking.

	Revised Budget <u>FYE 9/30/18</u>	Revised Budget <u>FYE 9/30/19</u>	<u>FYE 9/30/20</u>
Utilities	\$4,500	\$4,500	\$4,500
Repairs & Maintenance	4,000	2,800	1,500
Contracts	11,510	13,698	14,000
Capital Expenditures	<u>4,500</u>	<u>0</u>	<u>0</u>
Total Pool	<u>\$24,510</u>	<u>\$20,998</u>	<u>\$20,000</u>

Community Center

The O'Bannon Community Center is mainly used as a rental facility for the community with occasional use for city functions. The facility consists of one main entrance but is generally rented as either the auditorium which includes a kitchen facility or a smaller room. The facility was rented out 101 times and used for 16 non-paid functions in 2018. The building in need of roof repairs and rehabilitation, the Board is currently exploring options.

	Revised Budget <u>FYE 9/30/18</u>	Revised Budget <u>FYE 9/30/19</u>	<u>FYE 9/30/20</u>
Supplies & Materials	\$1,000	\$1,000	\$1,000
Electricity	7,000	7,000	7,000
Repairs & Maintenance	4,500	3,150	3,000
Capital Expenditures	<u>0</u>	<u>0</u>	<u>0</u>
Total Community Center	<u>\$12,500</u>	<u>\$11,150</u>	<u>\$11,000</u>

Airport

The airport consists of a runway, hangar facilities and a break room for local pilots of small aircraft. The city has leased land to airplane owners on a twenty-year lease for the construction of private hangars for storage of airplanes. The city also leases out the main hangar to two separate individuals for the storage of their planes. The Mayor is working with the Gro Committee to make repairs to the lobby.

	Revised Budget <u>FYE 9/30/18</u>	Revised Budget <u>FYE 9/30/19</u>	<u>FYE 9/30/20</u>
Electricity	\$2,500	\$2,000	\$2,000
Repairs & Maintenance	<u>1,000</u>	<u>5,000</u>	<u>1,000</u>
Total Airport	<u>\$3,500</u>	<u>\$7,000</u>	<u>\$3,000</u>

Community Park

The City owns and maintains three parks. The Old City Park is located on East Ramsey Street adjacent to the airport, community center and pool. It has playground equipment, fair grounds, and picnicking areas. The Dallas County Community Park is located on North Hickory Street and includes soccer fields, softball fields, playgrounds and a walking trail and is one of the main entrances to the greenway trail. The softball fields are rented through City Hall with the YMCA getting first rights of scheduling since they have taken over the youth programs the City used to run. A small park is located along the greenway trail off of Madison Street.

	Revised Budget <u>FYE 9/30/18</u>	Revised Budget <u>FYE 9/30/19</u>	<u>FYE 9/30/20</u>
Utilities	\$2,000	\$2,000	\$1,800
Maintenance Park Ramsey St	2,000	1,600	1,600
Maintenance Park Hickory St	3,500	6,450	2,450
Maintenance Park Madison St			
Capital Expenditures Park	<u>0</u>	<u>\$2,500</u>	<u>0</u>
Total Park	<u>\$7,500</u>	<u>\$12,550</u>	<u>\$5,850</u>

Recycling Center

The recycling center was started as a countywide service in 1995 through a joint effort of the city and county. The city is responsible for the operations of the facility. In 1996 through a Department of Natural Resource Grant the City started a business cardboard pickup route and increased the amount of cardboard coming into the facility, in 2009 that route was turned over to Ozark Mountain Sanitation as an addendum to the contract to provide trash service in Buffalo. The drop off center is open five and a half days per week. The center is staffed by one part-time employee and managed by the Wastewater Treatment Plant Supervisor. Proceeds from sale of collected materials have decreased but not the volume of materials being processed. Last year the City obtained a grant for a baler and a skidsteer for the Center from the Ozarks Headwaters Recycling & Materials Management District. The department is currently being operated by other staff while we look for a new part time employee.

	Revised Budget <u>FYE 9/30/18</u>	Revised Budget <u>FYE 9/30/19</u>	<u>FYE 9/30/20</u>
Salaries & Wages	\$12,000	\$13,000	\$12,054
Fringe Benefits	3,500	3,300	4,179
Supplies & Material	1,000	700	700
Utilities	3,000	3,000	4,500
Equipment Repairs & Main	<u>2,000</u>	<u>1,600</u>	<u>1,600</u>
Total Recycling	<u>\$21,500</u>	<u>\$21,600</u>	<u>\$23,032</u>

Building Code Enforcement

Enforcement of the International Residential and Building Codes is done by a part-time building inspector who has an office in City Hall. He is the process of getting certified on the 2018 Codes which were recently adopted.

	Revised Budget <u>FYE 9/30/18</u>	Revised Budget <u>FYE 9/30/19</u>	<u>FYE 9/30/20</u>
Salaries & Wages	\$15,600	\$15,600	\$15,210
Fringe Benefits	2,400	3,400	3,592
Supplies & Material	3,700	3,700	3,500
Clean Up	1,000	0	0
Publication Costs	<u>1,000</u>	<u>700</u>	<u>500</u>
Total Building Cost Enforcement	<u>\$22,100</u>	<u>\$23,400</u>	<u>\$22,802</u>

Economic Development

These funds are used to assist the Dallas County Economic Development Group to contract services to the Economic Developer.

	Revised Budget <u>FYE 9/30/18</u>	Revised Budget <u>FYE 9/30/19</u>	<u>FYE 9/30/20</u>
Contract	\$7,500	\$10,000	\$10,000
Developer Reimbursements		<u>7,500</u>	<u>0</u>
Total Economic Development	<u>\$7,500</u>	<u>\$17,500</u>	<u>\$10,000</u>

Water & Sewer Fund

The water and sewer fund is an enterprise fund used to account for the revenues and expenses in conjunction with the operation of the water distribution system and the sanitary sewer system. The fees charged to users should be adequate to pay for the cost of providing services as well as for financing past and future improvements to the system. The rates for both water and sewer services are evaluated every spring. The water rates were raised drastically in 2019 and sewer rates by 6%.

Anticipated revenues plus expected carryover from the previous year's budget must exceed budget expenses plus the amount necessary to cover debt reduction for the year. The anticipated excess or reserve for this budget year is \$99,211.

Revenues

	Revised Budget <u>FYE 9/30/18</u>	Revised Budget <u>FYE 9/30/19</u>	<u>FYE 9/30/20</u>
Penalties	\$20,000	\$20,000	\$22,000
Lease Revenues	1,920	1,920	1,920
Permits	1,000	1,000	1,000
Water Service	290,000	285,000	396,000
Wastewater Treatment Revenue	610,000	610,000	645,000
Sanitation Charges	385,000	395,000	396,000
Service Charges	10,000	12,000	10,000
Interest	20,000	20,000	2,500
Miscellaneous Revenue	1,000	1,000	1,000
Carryover	<u>280,000</u>	<u>296,000</u>	<u>366,900</u>
Revenue Total	<u>\$1,618,920</u>	<u>\$1,641,920</u>	<u>\$1,842,320</u>

Water Department

The water department is responsible for maintenance of the city's waterworks operation including maintenance of water lines, four wells and three water towers. They are also responsible for maintenance of the sanitary sewer mains. The department is charged four full time positions including the billing clerk, meter reader, one employee that work at wastewater plant and one employee who works out of the street department. Operation and maintenance of wells and water towers fall under the responsibility of the wastewater treatment supervisor whereas repairs to mains are handled through the street department. The City will be erecting a new tower to replace Tower #1 which is located by the Fire Station.

	Revised Budget <u>FYE 9/30/18</u>	Revised Budget <u>FYE 9/30/19</u>	<u>FYE 9/30/20</u>
Salaries & Wages	\$116,000	\$125,000	\$131,976
Fringe Benefits	57,000	58,000	63,171
Supplies & Materials	45,000	37,800	40,000
Travel, Meetings & Dues	1,000	1,300	1,200
Utilities	50,000	55,000	55,000
Equipment Maintenance & Repairs	14,000	12,000	12,000
Lease Of City Hall			
Administrative Allocation	42,000	42,000	42,000
Vehicle Maintenance	12,000	12,000	12,000
Capital Expenses	95,000	95,000	200,000
Capital Water Mains	0	0	20,000
Interest Exp On Water Tower	<u>40,000</u>	<u>40,000</u>	<u>25,000</u>
Total Water Department	<u>\$472,000</u>	<u>\$478,100</u>	<u>\$602,347</u>

Wastewater Treatment

The wastewater treatment plant is responsible for maintenance of the six lift stations, monitoring and treatment of wastewater and land application of residual sludge. The department is operated by two full time employees. The Board and Mayor will be looking at implementing the recommendation made by Toth and Associates in the study they completed last year related to the Sanitary Sewer System which will require a rate increase or bond issue to implement.

	Revised Budget <u>FYE 9/30/18</u>	Revised Budget <u>FYE 9/30/19</u>	<u>FYE 9/30/20</u>
Salaries & Wages	\$72,000	\$70,000	\$61,277
Fringe Benefits	30,000	32,000	31,218
Supplies & Materials	11,500	15,000	15,000
Travel, Meetings & Dues	600	600	600
Utilities	80,000	98,000	85,000
Maintenance Of Sewer Lines	0	0	25,000
Repairs & Maintenance	40,000	54,000	45,000
Reserve For System Replacement	24,400	0	24,400
Vehicle Maintenance	5,000	11,000	6,000
Capital Expenses		50,000	
Capital Sewer Mains		80,600	0
SRF Bond Interest	<u>390,000</u>	<u>396,000</u>	<u>396,000</u>
Total Wastewater Treatment	<u>\$653,500</u>	<u>\$807,200</u>	<u>\$689,495</u>

Sanitation

Trash is collected under contract with Ozark Mountain Sanitation. Trash collection is mandatory for all residences and businesses within the city. The city bills for the services and remits the fee minus a 50 cent per customer billing charge to the contractor on a monthly basis. The trash contract is for five years and was renewed in 2017.

	Revised Budget <u>FYE 9/30/18</u>	Revised Budget <u>FYE 9/30/19</u>	<u>FYE 9/30/20</u>
Sanitation	<u>\$380,000</u>	<u>\$390,000</u>	<u>\$390,000</u>

TRANSPORTATION FUND

The transportation sales tax fund which was approved by voters in April 2000 taxes one-half cent on purchases inside the city limits. This money can be used to construct, reconstruct, maintain and repair streets, bridges, airports, sidewalks and walking trails.

Anticipated revenues plus expected carryover from the previous year's budget must exceed budget expenditures. The anticipated excess or reserve for this budget year is \$209,284.

	<u>Revised FYE 9/30/18</u>	<u>Revised Budget FYE 9/30/19</u>	<u>FYE 9/30/20</u>
Sales Tax Revenue	\$320,000	\$320,000	\$350,000
Carryover	500,000	650,000	524,462
Grants	<u>0</u>	<u>0</u>	<u>196,948</u>
Total Revenues	<u>\$820,000</u>	<u>\$970,000</u>	<u>\$1,071,410</u>

	<u>Revised Budget FYE 9/30/18</u>	<u>Revised Budget FYE 9/30/19</u>	<u>FYE 9/30/20</u>
Wages	\$57,000	\$60,000	\$61,434
Fringe Benefits	30,000	30,000	32,961
Supplies	25,000	65,000	30,000
Sidewalk Contracts	50,000	50,000	307,731
Capital Paving	200,000	250,000	250,000
Capital	0	72,000	0
Greenway Trail	0	75,000	0
Sidewalk Maintenance	<u>60,000</u>	<u>2,500</u>	<u>0</u>
Total Expenditures	<u>\$422,000</u>	<u>\$604,500</u>	<u>\$682,126</u>

CAPITAL IMPROVEMENTS SALES TAX FUND

The capital improvements sales tax fund which was approved for a three-year period by voters in April 2012 taxes one-half cent on purchases inside the city limits. The collection period for this tax has ended.

The remaining funds are expected to be used in the Fire Department to purchase a new air system to refill air bottles.

	Revised Budget <u>FYE 9/30/18</u>	Revised Budget <u>FYE 9/30/19</u>	<u>FYE 9/30/20</u>
Carryover	<u>\$504,807</u>	<u>\$411,563</u>	<u>\$50,000</u>
Total Revenues	<u>\$504,807</u>	<u>\$411,563</u>	<u>\$50,000</u>
	<u>FYE 9/30/18</u>	<u>FYE 9/30/19</u>	<u>FYE 9/30/20</u>
Administration Capital	84,000	\$84,000	00
Fire		300	\$50,000
Parks		325,000	
Street Department	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures	<u>\$ 84,000</u>	<u>\$327,563</u>	<u>\$ 50,000</u>

Equipment Replacement Plan General Fund

Description	Department	Replace Yr	Est Costs	Cat
Automatic Defibulator - Every 15 years	Fire	2015	\$3,000	E
Baler - Two Cycle as needed when broke down - every 20 years	Recycling	2016	\$18,000	E
Big Tractor - 5030 Ford - replacement when current one can't be repaired	Street	2016	\$25,000	M
Small Tractor - replacement when current tractor can't be repaired	Street	2017	\$20,000	M
Copy Machine - Every 7 years	Police	2018	\$2,000	E
Copy Machine Replacement - Replace every 7 years	Admn	2020	\$4,000	E
Air System - Every 15 years	Fire	2020	\$40,000	E
Positive Pressure Fan - Every 15 years	Fire	2020	\$1,600	E
Skidloader - Every 20 years replace	Recycling	2020	\$32,000	M
Various Playground Equipment - Every 5 years	Park	2020	\$5,000	E
2 Zero Turn Mowers - Trade In Every 3 years	Street	2021	\$20,000	M
1 Ton Dump Bed with Equipment to plow snow - 2 - rotate every 10 years	Street	2021	\$50,700	V
Utility Bed Truck - Every 6 years	Street	2021	\$48,000	V
4 Wheel Drive for Chief - Replacement every 10 years	Fire	2022	\$22,500	V
Server Replacement - Every 7 years	Administration	2022	\$5,000	E
Truck - 1 Trucks in Department - cycle every 10 years	Street	2022	\$40,000	V
Pumper Truck - Cycle every 10 years - 3 trucks total	Fire	2023	\$240,000	V
Phone System - Replace every 10 years	Administration	2024	\$5,300	E
Thermal Image Camera - Every 10 years	Fire	2024	\$5,000	E
Extraction Equipment - Every 20 years	Fire	2024	\$30,000	E
2 Zero Turn Mowers - Trade In Every 3 years	Street	2024	\$21,855	M
Various Playground Equipment - Every 5 years	Park	2025	\$5,000	E
Copy Machine - Every 7 years	Police	2025	\$2,500	E
2 Zero Turn Mowers - Trade In Every 3 years	Street	2027	\$23,882	M
Utility Bed Truck - Every 6 years	Street	2027	\$32,000	V
Copy Machine Replacement - Replace every 7 years	Admn	2027	\$5,000	E
Brush hog replace every 10- years	Street	2028	\$12,000	E
Server Replacement - Every 7 years	Administration	2029	\$6,000	E
Automatic Defibulator - Every 15 years	Fire	2030	\$4,000	E
Various Playground Equipment - Every 5 years	Park	2030	\$5,000	E
2 Zero Turn Mowers - Trade In Every 3 years	Street	2030	\$26,097	M
Truck - 1 Trucks in Department - cycle every 10 years	Street	2030	\$40,000	V
Rescue Unit - 1 unit replacement - Replace 15 years	Fire	2031	\$70,000	V
1 Ton Dump Bed to plow snow - 2 - rotate every 10 years	Street	2031	\$60,000	V

Equipment Replacement Plan General Fund

Description	Department	Replace Yr	Est Costs	Cat
Copy Machine - Every 7 years	Police	2032	\$3,000	E
4 Wheel Drive for Chief - Replacment every 10 years	Fire	2032	\$25,000	V
2 Zero Turn Mowers - Trade In Every 3 years	Street	2033	\$28,517	M
Bobcat with Attachments - rotate at 15 years?	Street	2033	\$35,000	M
Pumper Truck - Cycle every 10 years - 3 trucks total	Fire	2033	\$270,000	V
Utility Bed Truck - Every 6 years	Street	2033	\$35,000	V
Copy Machine Replacement - Replace every 7 years	Admn	2034	\$5,000	E
Phone System - Replace every 10 years	Administration	2034	\$6,000	E
Thermal Image Camera - Every 10 years	Fire	2024	\$12,000	E
Various Playground Equipment - Every 5 years	Park	2035	\$5,000	E
Air System - Every 15 years	Fire	2035	\$40,000	E
Positive Pressure Fan - Every 15 years	Fire	2035	\$1,500	E
Baler - Two Cycle as needed when broke down - every 20 years	Recycling	2036	\$22,000	E
Big Tractor - 5030 Ford - replacement when current one can't be repaired	Street	2036	\$30,000	M
2 Zero Turn Mowers - Trade In Every 3 years	Street	2036	\$31,227	M
Server Replacement - Every 7 years	Administration	2036	\$7,000	E
Small Tractor - replacement when current tractor can't be repaired	Street	2037	\$25,000	M
Brush hog replace every 10- years	Street	2038	\$10,000	E
2 Zero Turn Mowers - Trade In Every 3 years	Street	2039	\$34,123	M
Utility Bed Truck - Every 6 years	Street	2039	\$35,000	V
Truck - 1 Trucks in Department - cycle every 10 years	Street	2040	\$40,000	V
Various Playground Equipment - Every 5 years	Park	2040	\$5,000	E
Skidloader - Every 20 years replace	Recycling	2020	\$58,000	M
Yearly Total (Based on 20 years cycle)			\$84,689.97	
Air Packs - 10 year life - Replace 1 pak per year with spare bottle	Fire	Every Year	\$8,000	E
Fire Gear - 3 Sets	Fire	Every Year	\$10,000	E
Replacement of Hoses, Nozzles, Radios & Pagers - as needed	Fire	Every Year	\$2,000	E
Police Car - Cycle one car every year	Police	Every Year	\$25,000	V
Equipment Replacement - Yearly Includes 1 each as needed In car video, radar unit, mobile radio, portable radio, tasers	Police	Every Year	\$10,000	E
Annual Funding Items			\$55,000	
20 Year Cycle Items			\$84,690	
			\$139,690	

**Water Sewer Fund
Equipment Replacement Schedule**

WATER DEPARTMENT

Inspected, Sandblasted & Painting - every 20 years

Location	Year	Est Current Cost
Water Tower #1	2040	\$180,000
Water Tower #2	2028	\$120,000
Water Tower #3	2037	\$160,000

Vehicles -

1 Utility Truck for Water Emp at Street Shed - cycle every 6 yr	2020	\$50,000
1 Truck for Chief Operator - cycle every 6 years	2025	\$28,000
1 Truck for Meter Reader - cycle every 10 years	2023	\$22,000

Equipment -

Backhoe - Replace every 10 years	2026	\$65,000
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SEWER DEPARTMENT

1 Truck for Employees - replace every 6 years	2023	\$28,000
Sewer Jetter- replace every 20 years	2037	\$60,000
Sludge Truck 3000 gal tanker/suction tank - 20 year	2025	\$150,000
Auto Crane for Truck - 10 year	2021	\$14,000

	Total Cost	Annual Amount
6 Year Totals	\$106,000	\$ 17,667
10 Year Totals	\$101,000	\$ 10,100
20 Year Totals	\$670,000	\$ 33,500
Annual Amount	\$877,000	\$ 61,267

Equipment Replacement Plan Transportation Fund

Description	Year	Est. Cost
Roller - replace when current machine can't be repaired w/used 30 yr		\$35,000
Used grader - every 20 yr		\$60,000
Dump Truck with snow plow capabilities - every 15 years	2026	\$100,000
1 Ton Truck - every 15 years with dump bed	2020	\$45,000
Backhoe - Replace every 10 years	2029	\$60,000
Tractor w/ side cutter to mow right of ways - 10 years	2020	\$100,000
		Total Cost
10 Year Totals		\$160,000
15 Year Totals		\$145,000
20 Year Totals		\$60,000
30 Year Totals		\$35,000
Annual Amount		\$29,833

Employee Compensation Plan City of Buffalo, October 2018

The salary chart is being implemented by the City of Buffalo along with an employee evaluation system to allow for future raises in a systematic manner for all city employees. The hope is that future Board of Alderman will stick to the system. Our vision of the system includes shifting the chart annually for the cost of living as long as the city is financially able to. Employees who are at the final step will continue to get cost of living raises when approved in the annual budget.

Changes to the employee wages should be done with budget appropriation with an October effective date. Employees who have received a written reprimand in the last year will not be eligible for a step increase.

Employees who are satisfactorily performing all of their job categories per their evaluation should advance one step down the chart. Employees who have less than six months of service as of September 30, are not eligible for a step increase. Employees who have had less than two years as of September 30 on their current job, who have one or more needs improvement on their evaluation shall be reevaluated after 3 months and may be eligible for a step increase if they have satisfactory or exceeds expectation on all items on their re-evaluation. Employees who are under probation at the time of budget will be evaluated at end of their probation and be eligible for a step increase at that time.

Chart #1 Column A is for most city employees without specialized training.

Chart #1 Column B is for employees who have both water licenses from DNR.

Chart #1 Column C is for employees who have both water licenses and a wastewater license from DNR, Firefighters, Assistant Supervisor for Street/Water Department.

Chart #1 Column D is for Chief Operator of the Water System and Fire Department Captain.

Chart #1 Column E is for a POST Certified Officers in the Police Department.

Chart #1 Column F is Sergeant in Police Department.

Chart #2 Column A is City Clerk, Fire Chief, Street Supervisor, Wastewater Treatment Supervisor or Lieutenant in Police Department.

Chart #3 is for the Administrative Assistant and Chief of Police.

**Employee Compensation Plan - City of Buffalo
Regular Employees**

With 3% Cost of Living Increase - FYE 9/30/19

With Proposed 2% Cost of Living Increase - FYE 9/30/20

Step	A	B	C	D	E	F	Step	A	B	C	D	E	F
1	11.36	11.65	11.94	12.23	14.36	14.68	1	11.59	11.88	12.18	12.47	15.2	15.8
2	11.65	11.94	12.23	12.5	14.64	14.95	2	11.88	12.18	12.47	12.75	15.47	16.08
3	11.93	12.23	12.5	12.78	14.9	15.49	3	12.17	12.47	12.75	13.04	15.75	16.35
4	12.22	12.5	12.78	13.07	15.17	15.76	4	12.46	12.75	13.04	13.33	16.03	16.62
5	12.5	12.78	13.07	13.36	15.44	16.03	5	12.75	13.04	13.33	13.63	16.31	16.9
6	12.79	13.07	13.36	13.64	15.72	16.29	6	13.05	13.33	13.63	13.91	16.58	17.18
7	13.07	13.36	13.64	13.93	15.99	16.57	7	13.33	13.63	13.91	14.21	16.85	17.45
8	13.35	13.64	13.93	14.21	16.25	16.84	8	13.62	13.91	14.21	14.49	17.14	17.73
9	13.64	13.93	14.21	14.49	16.52	17.11	9	13.91	14.21	14.49	14.78	17.41	18
10	13.92	14.21	14.49	14.77	16.8	17.38	10	14.2	14.49	14.78	15.07	17.68	18.28
11	14.21	14.49	14.77	15.07	17.07	17.65	11	14.49	14.78	15.07	15.37	17.95	18.55
12	14.49	14.77	15.07	15.35	17.33	17.92	12	14.78	15.07	15.37	15.66	18.24	18.83
13	14.77	15.07	15.35	15.63	17.6	18.19	13	15.07	15.37	15.66	15.94	18.51	19.11
14	15.06	15.35	15.63	15.91	17.88	18.46	14	15.36	15.66	15.94	16.23	18.79	19.38
15	15.34	15.63	15.91	16.2	18.15	18.74	15	15.65	15.94	16.23	16.52	19.05	19.66
16	15.61	15.9	16.18	16.47	18.42	19	16	15.92	16.22	16.5	16.8	19.31	19.91
17	15.88	16.17	16.45	16.74	18.68	19.27	17	16.2	16.49	16.78	17.07	19.56	20.16
18	16.13	16.42	16.7	16.99	18.93	19.52	18	16.45	16.75	17.03	17.33	19.81	20.41
							19	16.7	17	17.28	17.58	20.06	20.66
							20	16.95	17.25	17.53	17.83	20.31	20.91

Employee Compensation Plan Supervisors/City Clerk

With 3% Increase - FYE 09/30/19

A	B	
1	\$15.48	\$16.60
2	\$15.75	\$16.87
3	\$16.05	\$17.17
4	\$16.32	\$17.45
5	\$16.60	\$17.73
6	\$16.87	\$17.99
7	\$17.17	\$18.30
8	\$17.45	\$18.57
9	\$17.73	\$18.85
10	\$17.99	\$19.13
11	\$18.30	\$19.43
12	\$18.57	\$19.69
13	\$18.85	\$19.97
14	\$19.13	\$20.26
15	\$19.43	\$20.55
16	\$19.69	\$20.82
17	\$19.96	\$21.09
18	\$20.21	\$21.34

With Proposed 2% Increase - FYE 09/30/20

A	B	
1	\$15.79	\$16.93
2	\$16.07	\$17.21
3	\$16.37	\$17.51
4	\$16.65	\$17.80
5	\$16.93	\$18.08
6	\$17.21	\$18.35
7	\$17.51	\$18.67
8	\$17.80	\$18.94
9	\$18.08	\$19.23
10	\$18.35	\$19.51
11	\$18.67	\$19.82
12	\$18.94	\$20.08
13	\$19.23	\$20.37
14	\$19.51	\$20.67
15	\$19.82	\$20.96
16	\$20.08	\$21.24
17	\$20.36	\$21.51
18	\$20.61	\$21.77
19	\$20.86	\$22.02
20	\$21.11	\$22.27

Employee Compensation Plan - City of Buffalo Upper Management

With 3% Increase - FYE 9/30/19

Step	
1	\$41,065.59
2	\$41,661.54
3	\$42,258.61
4	\$42,855.69
5	\$43,451.65
6	\$44,049.85
7	\$44,645.80
8	\$45,241.76
9	\$45,838.84
10	\$46,435.91
11	\$47,032.98
12	\$47,628.95
13	\$48,226.02
14	\$48,823.09
15	\$49,419.06
16	\$49,984.32
17	\$50,563.58
18	\$51,083.58

Proposed 2% Increase FYE 9/30/20

Step	
1	\$41,886.90
2	\$42,494.77
3	\$43,103.78
4	\$43,712.80
5	\$44,320.68
6	\$44,930.85
7	\$45,538.72
8	\$46,146.60
9	\$46,755.62
10	\$47,364.63
11	\$47,973.64
12	\$48,581.53
13	\$49,190.54
14	\$49,799.55
15	\$50,407.44
16	\$50,984.01
17	\$51,574.85
18	\$52,105.25
19	\$52,635.25
20	\$53,165.25